

MINUTES OF THE SPECIAL BOARD MEETING
of
LOUISIANA STATE BOARD OF HOME INSPECTORS

Friday, November 20, 2015
1:00 PM
Office of the LSBHI
4664 Jamestown Ave., Suite 220, Baton Rouge

Board Members in Attendance:

District 1 – Friedrich Gurtler P.E.	District 4 – Paul Collucci
District 2 – Roy Burst III	District 5 – Michael Burroughs
District 3 – James Yaeger	District 6 – Kevin Dinkel
	District 7 – Keith Blanchard

I

Those members being in attendance, Chairman Fritz Gurtler called the meeting to order at 1:00 PM followed by the Pledge of Allegiance.

II

The Board reviewed the ruling for Pre-Licensing Education application, Inspection Time Training. The board approved the application pending proof that the school would be taught by a Louisiana Licensed home inspector and prove that they will be teaching the Louisiana Standards of Practice and Code of Ethics. After reviewing the current rules of the Board, that is not a requirement for approval. The Board voted to remove the stipulation and approve the Inspection Time Training Career College as a Board approved pre-licensing online and classroom education provider.

III

Offices of Debt Recover- Mike Burroughs motioned to table the agenda topic until we have more details on the program. Roy Burst seconded and the motion was carried with a 7-0 vote.

IV

The Board reviewed a contract for CART services to be provided by the Computer Aided Interpretation LLC. Mike Burroughs motioned to accept the contract. Roy Burst seconded and the motion was carried with a 7-0 vote.

V

The Board then discussed and voted on a new lease for the State Board of Home Inspectors. Realtor, Ransom Pipes from Maestri-Murrell, Inc. was available to answer questions the Board may have had in regards to the two properties and their terms along with pros and cons. Kevin Dinkel motioned to give attorney Albert Nicaud the authority to negotiate the terms of the new lease located at 5211 Essen Lane Suite 9, Baton Rouge LA, on behalf of the Board with a maximum rent of \$14.50 per square foot.

Negotiations are to be reviewed during the December 4th Quarterly Board Meeting. Mike Burroughs seconded and the motion was carried with a 7-0 vote.

VI

The Board reviewed the budget for the 2016 fiscal year that was prepared in compliance with the Louisiana Revised Statutes (R.S.) 39:1331 through 1342 by Chief Operating Officer, Morgan Spinosa. Mike Burroughs motioned to approve the State budget. Roy Burst seconded and the motion was carried with a 7-0- vote.

VII

The Board reviewed the dates for 2016 Board meetings. Roy Burst motioned to approve the dates. Mike Burroughs seconded and the motion was carried by a 7-0 vote.

March 4, 2016

June 3, 2016

September 9, 2016

December 2, 2016

Executive Session 3:13pm

Open Session 4:17pm

Mike Burroughs motioned to adjourn, Roy Burst seconded and the motion was carried. Meeting adjourned.

Other attendees: Albert Nicaud, Board Attorney; COO, Morgan Spinosa

Minutes recorded by: COO