

MINUTES OF THE BOARD MEETING

Of

LOUISIANA STATE BOARD OF HOME INSPECTORS

Friday, December 9, 2022
9:00 AM
Office of the LSBHI
5211 Essen Lane Suite 9, Baton Rouge

Board Members in Attendance:

District 1 – Ashley van der Meulen	District 4 – Fredrick Williams
District 2 – David Holt	District 5 – Mike Roberts
District 3 – Paul Brunet	District 6 – Gordon Atwell
	At Large – Jean Picou Jr.

I

Those members being in attendance, Chairman Gordon Atwell called the meeting to order at 9:02 AM followed by the Pledge of Allegiance.

The Board reviewed the minutes from the previous Quarterly Board Meeting and a motion was made and seconded to approve the minutes as written.

II

Chairman, Gordon Atwell took a moment to thank Mr. Bill Harris and Scott Hearne for serving on the Board for the last four years. Atwell also welcomed new board members, Mr. Jean Picou Jr., and Mr. David Holt.

III

C-22-004 Roberts v. Burroughs LHI#10044– Both parties were present and sworn in. On September 9, 2022, the Louisiana State Board of Home Inspectors issued an Order finding the Respondent in violation of LAC46XL.121F.5 and 6. The Respondent filed a timely Request for Reconsideration in accordance with LAC46XL:713(E). The Board reviewed the Request for Reconsideration and heard testimony on the issue at its quarterly board meeting. Considering the law, administrative rules, pleadings, evidence, and testimony of the witnesses, the Board affirms its previous Order of September 9, 2022, by a vote of 3-1 with one abstention (Jean Picou Jr). Mike Roberts and Paul Brunet recused themselves.

Ruling as it stands:

The Respondent is ordered to pay a fine of \$500.00 for violating LAC46XL.121F.5 and 6 plus the cost of administrative fees (179.92). In addition to the monetary fine, the board ordered that Mr. Burroughs be put on probation as a Continuing Education Provider for 1(one) year. If Mr. Burroughs is brought back before the board and found in violation of the LAC46XL or Licensing Laws, his continuing education provider approval would automatically be suspended.

The Respondent is to remit payment in the amount of \$679.92 to the Louisiana State Board of Home Inspectors within 30 (thirty) days.

C-22-006 Musgrove v. Boudoin LHI#10993— SIE found no probable cause, and the complaint was dismissed.

IV

The Board reviewed and approved the application for the following provider:

Jimmy Sitter-Continuing Education Provider (Fred Williams motioned to approve; David Holt seconded and the motion was carried unanimously.

V

Fred Williams discussed for informational purposes only, the recall notice of OEM square D QO Load Center (<https://www.se.com/us/en/work/products/local/safety-notices/2022/qo-pon-loadcenters/>). The information given is for those more interested in the recall. The LSBHI does NOT require this information as it does not fall within our standards of practice.

VI

Gordon Atwell stated that anyone appointed by the Board (SIE, Report Reviewer, Board Member, etc.) is required to attend the Louisiana State Ethics classes annually. Per [LA R.S. 42:1170A](#). Once completed, they must send verification to the Board office.

VII

Gordon Atwell proposed hiring an attorney to assist the Board with Louisiana State Ethics Laws and Compliance. Ashley van der Meulen motioned to hire an ethics attorney with a multi-year 15k contract. The motion was seconded by Jean Picou; all were in favor and the motion was carried.

VIII

JBC Marketing/PSA Contract: The board's goal to educate the public about home inspectors was and continues to be successful. The board voted to not renew the PSA contract at this time by a 6-1 vote.

IX

The Board then reviewed the budget for the 2022 fiscal year. The Chief Operating Officer, Morgan Spinosa, prepared and presented this budget which was adopted by a unanimous vote. The comprehensive budget is completed annually in compliance with the Louisiana Revised Statutes (R.S.) 39:1331 through 1342. The information will be used to prepare the Legislative Auditor's annual report on boards and commissions.

X

2023 Board meeting dates voted and approved unanimously.

March 10, 2023

June 2, 2023

September 8, 2023

December 1, 2023

XI

Election of 2023 officers:

2023 Chairman- Mr. Fred Williams

2023 Vice Chairman- Mr. Paul Brunet

XII

Executive Session- Morgan Spinosa's annual review.

Meeting Adjourned at 10:27 am

Other attendees: Albert Nicaud, Board Attorney; Morgan Spinosa, COO; Barry Landry; Scott Hearne; Brent Roberts; Frits Gurtler; Mike Burroughs; Michael Shepperson; Emily Thibodeaux; Kevin Dinkel; Norman Stewart; Gregory Bunch; Nathan Lemoine; Joe Cook; Mike Turner; Roland LeBlanc; Eric Burns; Chris Braud; Patrick Pendergrass; Zach Holier; Terrance Dunn; Andrew Polmer

Minutes recorded by: C.O.O. Spinosa